

# **WILSON SCHOOL BOARD MEETING AGENDA**

**Tuesday, February 21, 2017**

## *Wilson School District Strategic Vision Planks*

*WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.  
WSD Vision Plank 2 – Grow Wilson regionally or nationally.  
WSD Vision Plank 3 – Increase organizational agility and capacity.  
WSD Vision Plank 4 – Creative development of existing and new infrastructure.  
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.  
WSD Vision Plank 6 – Control for fiscal accountability.*

**CALL TO ORDER – Steve Ehrlich, Board President**

**ROLL CALL**

**Presentation of Colors - JROTC**

**PLEDGE TO THE FLAG**

**ANNOUNCEMENT – PUBLIC PARTICIPATION**

**COMMUNICATIONS –**

**WILSON GOOD NEWS – Mr. Ehrlich, Board President**

Wilson's Technology Student Association had a very successful day at the Regional Conference on Saturday (2/11.) This was the first level of competition, and first chance for students to test the countless hours of hard work they have logged throughout this school year. As a result of the Regional Conference, Wilson has qualified 24 students for the State Conference, which is held at Seven Springs Resort in late April.

**First Place**

**Animatronics** - Connor Cordes, Jake Hausman, Jake Lynam, Utkarsh Panchal, Andrew Parks, Steve Schultz

**Biotechnology Design** - Akanksha Bhusari, Noah Levine, Lydia Yenser, Lauren Yu, Andrew Kucenski, Jaimin Patel

**Dragster Design** - Amanda Le

**Fashion Design** - Katie Auman, Krista Hauseman, Jocelyn Powell, Ally Yu

**Technology Bowl** - Jake Hausman, Utkarsh Panchal, Andrew Parks

**Technology Problem Solving** - Noah Levine, Jaimin Patel

**Webmaster** - Akanksha Bhusari, Jaimin Patel, Jocelyn Powell

**Second Place**

**Digital Video Production** - Jess Chan, Amanda Le

**Third Place**

**Dragster Design** - Steven Schaffer

**On Demand Video** - Amanda Le, Ally Yu

**Software Development** - Caden Owen, Jocelyn Powell, Spencer Rosenmerkel, Oliver Pasterczyk

**Structural Design and Engineering** - Thanhbinh Nguyen, Parag Patel

**Approval of Minutes – February 6, 2017 (Voice Vote)**

**1.0 TREASURER’S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (Roll Call)**

**2.0 PAYMENT OF BILLS: (Roll Call)**

|                 |                 |
|-----------------|-----------------|
| General Fund    | \$ 2,389,328.10 |
| Capital Reserve | \$ 91,550.25    |

**3.0 FINANCIAL REPORTS: (Roll Call)**

Cafeteria (January 2017)

Child Care (January 2017)

Activity Accounts:

Wilson West MS (January 2017)

Southern MS (January 2017)

Senior High (January 2017)

*(Item moved out of sequence at Superintendent's request)*

## **10.0 Operations (Roll Call)**

- 10.1 Request approval of** the Resolution authorizing the Wilson School District Board of Directors to enter into a License Agreement with the Board of Trustees of Reading Area Community College authorizing the use of Southern Middle School to offer classes and provide academic information/support for the time period August 21, 2017 until May 10, 2018 at an all-inclusive cost of \$3,000 per classroom per semester.(as per the attached agreement)

## **4.0 Ratification/Approval of the following: (Voice Vote)**

- 4.1 Request permission** to ratify the out of state/overnight field trips as attached.

## **5.0 Superintendent's Report (Personnel/Program Recommendations) (Roll Call)**

### **5.1 Resignations/End of Service**

Mary Crouse, Food Service Worker, effective 2/10/17

Susie Froelich, Substitute Monitorial Aide, effective 2/5/17

Mary Schuchman, Kindergarten Aide, GV, effective 6/8/16

Kristina Skaf, Special Ed Instructional Aide, West, effective 2/3/17

Bev Morgan, Substitute Special Education IA, eff. 2/15/17

### **5.3 Change of Status**

Adrian Blanco, Substitute Special Ed Instructional Assistant, to Special Ed IA, \$13.11/hr, 29.5 hours/week, effective 2/21/17 (replaces Kristina Skaf who resigned)

Mihaela Costache, Special Ed Instructional Assistant, to Substitute Special Ed IA, \$12.11/hr, effective 2/3/17

Kristi Szczepkowski, Business Teacher, Southern to Instructional Technology Coach, eff. 2/20/17 (replacing Bethany Snyder while on maternity leave)

Jennifer Joiner, M+18 to M+24 due to credits earned, eff. 1/23/17

Rachel Nelson, B+18 to B+24, due to credits earned, eff. 1/23/17

#### **5.4 Support Staff**

Nesrin Amani, Kindergarten Aide, Spring Ridge, \$11.35/hr, 15 hours/week, effective 2/6/17 (replaces Carson Kober who resigned)

Heather Biltcliff, Food Service Worker, Whitfield, \$9.87/hr, 16.25 hours/week, effective 2/21/17 (replaces Jennifer Bowen who resigned)

Lynn Kyriss, Monitorial Aide, Green Valley, \$9.87/hr, 6 hours/week, effective 2/10/17 (replaces Joanne King who resigned)

Shana Rose, Special Ed Instructional Assistant, Whitfield, \$12.11/hr, 29.5 hours/week, effective 2/8/17 (replaces Maryann Whitsett who transferred)

Paul Shingleton, Substitute Bus Aide, \$9.87/hr, effective 2/6/17

Lyubov Surita, Special Ed Instructional Assistant – Autistic Support, Spring Ridge, \$13.11/hr, 29.5 hours/week, effective 2/13/17 (replaces Necole Johnson who resigned)

Stephanie Sweitzer, Substitute Monitorial Aide, \$9.87/hr, effective 2/10/17

Sarah Tibbetts, Substitute Bus Aide, \$9.87/hr, effective 2/14/17

Diane Valenti, Food Service Cashier, \$9.87/hr, 26.25 hours/week, effective 2/13/17 (replaces Jeanne Pehlman who transferred)

Jeanne Pehlman, Breakfast Food Service worker, West, 6.25 hours per week, no change in rate, eff. 2/6/17 (replacing Shannon Lape who resigned)

#### **5.5 Professional Staff**

Julie Zezenski

##### **Education**

Alvernia University

##### **Experience**

BCIU, Life Skills Teacher

##### **Degree, Credit Year, Salary**

Bachelor's, CY 1, \$44,000/yr

##### **Assignment**

Special Education Teacher - LTS, Southern & West Middle Schools, effective 2/15/17 (replaces Chris McAfee while on leave)

**5.6 Substitute Teacher, \$125/day, effective 2/22/17**

Melissa Huhn

Lindsay Lee

Daniel Metzger

Emma Rossetti

Margaret Simons

Wafaa Taissir

Bivina Ulmer

Rebecca Winson

**5.7 Intramural**

Kathryn Ham, Cooking & Sewing after-school intramural, \$11.27/hr

**5.8 Extracurricular**

Melissa Benamati – Junior Color Guard, \$559

Elizabeth Hensley – Head Color Guard, \$824

Kathryn Skrzat – Co-Director, SMS Musical, \$1,397

Lauren Smith – Co-Director, SMS Musical \$1,397

Tyler Rutt, HS Track asst., \$2809.00

Taylor Spleen, Girls Lacrosse Volunteer

Seth Swiatowski, Boys Lacrosse Volunteer

**5.9 Request permission to approve Spring Coaches as attached.**

**6.0 Consent Items (No Vote)**

## **Roll Call**

### **7.0 Human Resources (Roll Call)**

- 7.1 Request permission** to approve the Wilson Summer Parks Program Coordinator position at a stipend of \$4,500 for the summer of 2017. (Cost reimbursed by Wilson Education Foundation)
- 7.2 Request approval** of a \$2,000 stipend to both Dr. Matthew Flannery and Kyle Wetherhold for Principal Mentorships for the 2016-2017 school year (Flannery/Morgan & Wetherhold/Trickett).
- 7.3 Request approval** of a \$300/week stipend to Mary Jo Dunn for additional responsibilities during the absence of a PID/WEF Executive Director, effective 1/23/17

### **8.0 Pupil Services (Roll Call)**

- 8.1 Request permission** to waive tuition for the following student:  
Female Student, Gr. 12, High School, from 1/25/17 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents).
- 8.2 Request approval** of the Memorandum of Understanding between Wilson School District and Berks County Children and Youth - Transportation Procedures Agreement and Transportation Procedures.
- 8.3 Request approval** of the 2017-18 WSD Calendar, as attached
- 8.4 Request approval** to set the graduation date for the Class of 2018 for June 2, 2018
- 8.5 Request approval** of the 2017-18 School Board meeting dates as noted on the 2017-18 calendar.

### **9.0 Technology & Media (Roll Call)**

- 9.1 Request Permission** to terminate the 2014-15 and 2015-16 Tech Fee and Repair Program and close all student accounts for those school years.

## **10.0 Operations (Roll Call)**

- 10.2 Request permission** to approve the Capital Reserve Project List for the 2017-18 school year, as recommended by the Facilities Committee (as attached)

## **11.0 Finance (Roll Call)**

- 11.1 Request approval** of the 2017- 2018 BCIU Mandated Services Budget as presented.
- 11.2 Request approval** of the Berks County Intermediate Unit (BCIU) proposal for tax bill services including the printing of school real estate and per capita tax bills and payment tracking using eTraxTrax software for the term of April 1, 2017 through June 30, 2019, per the attached agreement.
- 11.3 Request approval** of the budget transfers dated January 12 through February 15, 2017

## **12.0 Curriculum and Staff Development (Roll Call)**

## **13.0 Transportation (No Items)**

## **14.0 Food/Cafeteria (No Items)**

## **15.0 Child Care (Roll Call)**

- 15.1 Request to approve** the bid process for the renovation and expansion of two of the existing child care bathrooms, located downstairs in main hallway, and renovation of one single bathroom in Classroom #1, at Berkshire Heights Early Learning Center. Cost will be paid for by Wilson Child Care. No cost to General Fund.
- 15.2 Request to approve** to contract with River Valley Organics for the Supply and Delivery of playground mulch at Berkshire Heights Early Learning Center. Approximate cost of the project will be \$3,384.36. All costs will be paid for by Wilson Child Care. No cost to the General Fund.
- 15.3 Request to approve** to contract with The Playground Pros for the Installation of playground mulch at Berkshire Heights Early Learning Center. Approximate cost of

the project will be \$1,600.00. All costs will be paid for by Wilson Child Care. No cost to the General Fund.

## **16.0 Extra-Curricular (No Items)**

## **17.0 Policies (No Items)**

## **18.0 Miscellaneous (No Items)**

### **COMMITTEE AGENDA ITEMS**

### **COMMITTEE REPORTS**

**Berks Career and Technology Center Representative** (Mr. Metzgar)

**Berks County I.U. Board Representative** (Mrs. Reid)

**Berks E.I.T. Representative** (Mrs. Schlosman)

No report, next meeting March 30, 2017

**Curriculum Committee Chairman** (Mrs. Reid)

**Extracurricular Committee Chairman** (Mr. Wolf)

**Facilities Committee Chairman** (Mr. Nigrini)

1. Discussion on a possible ADA study at Berkshire Heights with a proposed cost of \$8,570 was put on hold for further discussion with the Board. The study would address the costs associated with making the building, classrooms and restrooms ADA compliant. The reasoning behind the suggestion for such a study is two-fold. First, if the District wanted to bring in a Head Start or Pre-K Counts program into the building in an effort to fill the classrooms to capacity, the aforementioned programs would require full ADA compliance for children with special needs. Our current pre-school and child care program does not have any children enrolled that has special needs that would require any changes. Secondly, if the Board would consider selling the property to an outside entity, knowing the costs associated with renovations for ADA compliance would be helpful in negotiating an appropriate sales price.
2. Discussion on spending money on a traffic study at Whitfield was put on hold until further internal ideas and resources are thoroughly utilized. The traffic problem continues to be an issue of consternation to both staff and parents driving to the school. The problem may become more difficult in the future with the proposed utility

plan that was changed recently. It was suggested that the Administration reach out to Brad Hart for his experience during his time as principal at Whitfield.

3. Final discussion on the new bleachers and two story press box and concession stand at Southern Middle School. In order to complete the project before the start of school in August, the recommendation is for two (2) 187 seat bleachers to be installed along the walking path together with a press box on top of a concession stand that will sit in between the bleachers. The bleachers along the hill will not be replaced. The approximate cost is \$167,573. The original estimated cost of the bleacher replacement and press box through KPN was \$285,906.
4. The Capital project list for 2017-18 was discussed and approved at cost of \$1,660,750. The list should be included in the attachments with the 2/21 agenda.
5. Agreement to move forward with the RFP on a performance contract.

**Finance Committee Chairman** (Mr. Ehrlich)

**Human Resources Committee Chairman** (Mr. Hopp)

**Legislative/PA School Board Assn. Representative** (Mr. Martin)

**Public Relations Chairman** (Mr. Hart)

**Education Foundation Report** (Mr. Nigrini)

**Technology Chairman** (Dr. Chmielewski)

**Student Outreach** (Emma O'Shea)

**Solicitor** (Mr. Miravich)

**OTHER BUSINESS** (President to permit public participation prior to any vote on Other Business)

**PUBLIC PARTICIPATION - NON-AGENDA ITEMS**

Enrollment as of February 18, 2017 is 6,003 students which is an increase of 12 in the number of students from the January 11, 2017 report.